

# Santa Rosa County Building Inspection Department



## INFORMER

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Visit Our Internet Web Address: [www.co.santa-rosa.fl.us](http://www.co.santa-rosa.fl.us)

Or e-mail suggestions to: [permits@co.santa-rosa.fl.us](mailto:permits@co.santa-rosa.fl.us)

**WINDOWS AND DOORS:** Recently, we have found some discrepancies involving windows and doors that have been installed in our county. The labeling is either missing or is incorrect. Be sure that the labeling remains on the windows and doors until after the framing inspection has been passed. Also, please be sure that the labeling is correct on all your windows and doors. We have found doors labeled with an R-10 rating that have been installed. This is below the minimum rating allowed in Santa Rosa County. Therefore, please double-check and be sure that the doors and windows that you are installing are correctly rated and labeled.

**CONTRACTOR/INSPECTORS CONTINUING EDUCATION:** Locklin Technical Center and the Panhandle Chapter of the Florida Association of Plumbing, Gas, Mechanical and Inspectors should be offering some continuing education classes in the near future. We will keep you posted on the dates and who to contact.

**New Elevation Certificates:** Please be aware that we are no longer accepting the "old style" elevation certificates. We have been notified that we will loose points on our CRS rating, if we accept the "old style form". The new elevation certificate can be downloaded from the FEMA web site, [www.fema.gov](http://www.fema.gov) or obtained from our office.

**Elevation Certificates are now required to be in our office prior to any rough inspections.** In accordance with section 10.02.02(E) of the Land Development Code the permit holder has 21 days from the establishment of the lowest floor to furnish an elevation certificate to our office. Any work done within that 21-day period is at the permit holder's risk. **Only original signed and sealed elevation certificates will be accepted. No copies or faxes.**

**All construction plans** need to show the placement of and location of Electrical and Mechanical equipment. Electrical, plumbing and other utility connections are **prohibited** below the base flood elevation. This equipment also needs to be shown on the elevation certificate. This means that the equipment pad must be in place before any rough inspections can be done.

**All Permit Applications** are now available on the Santa Rosa County web site, at [www.co.santa-rosa.fl.us](http://www.co.santa-rosa.fl.us). These forms can now be downloaded whenever you need them!

**Registered to Certified:** We now have the applications and processing information regarding upgrading from Registered to Certified Status. These forms are available in our office.

**Changes:** Approved plans **must match** what has been constructed on the job site. If the construction and the plans do not coincide with one another, then there are two options. **Either** have the plans revised to match the construction and submit the revisions to our office for plan review **or** remove the non-complying construction and rebuild it. The documents in our office must match the construction plans and the building being built.

**Termites:** In addition to soil treatment, we are now accepting **Borate®** Treatment for termites. Since two methods are approved for treatment of termites a letter stating the intended method to be used is required to be submitted prior to permit issuance. Your plans must also state the intended type of treatment method to be used. Upon completion of the treatment and before a framing inspection can be done, a letter from the pest control company stating the method of termite treatment used must be received in our office.